

MOFA Work VISIT VISA (New Delhi)- Process & Requirements

1. Copy of MOFA Work Visit Visa Slip – with the endorsement place as New Delhi. ([Click For Sample](#))
2. Valid CR (Company Registration) copy of the Saudi Company. ([Click For Sample](#))
3. Covering Letter from the Local Indian Company (whose name is given at Saudi, while applying for the visa slip) addressed to The Saudi Embassy, New Dehi requesting the above visa in company letter head with proper signature and company seal. Designation should be mentioned same as in the MOFA Work Visit Visa slip. ([Click For Sample](#))
4. Chamber Letter from the Chamber where the Local Indian Company is registered. Should be addressed to The Saudi Embassy, New Delhi. Designation should be mentioned same as in the MOFA Work Visit Visa slip. Chamber Seal must in the letter. ([Click For Sample](#))
5. Original Passport (should have minimum 8 months validity & should contain facing blank pages) + **old passport**.
6. Recent color photo – 4 Nos. (White background, Size 4x6cm, formal dress)
7. Original Govt. Degree / Diploma, relevant and exactly matching the visa profession.

N. B: 1. The designation / job category mentioned in the covering letter and chamber letter should be the same as the job category mentioned in the visa slip.

2. The profession should be professional / occupational type like Computer Programmer, Electronic Engineer, System Analyst, Mechanical Technician etc.. (**not** Business type like Marketing Manager, Business Consultant, Business Development Manager etc...then the visa should be Business visit visa)



مستند تأشيرة

الرجاء طباعة المستند ومراجعة ممثلية المملكة لإصدار تأشيرة الدخول

14340413
7000639406

تاريخ التأشيرة
رقمه

7001801849
شركة تكتيب العربية السعودية المحدودة
الخبر

رقم التأشيرة
اسم صاحب الطلب
العنوان

الاسم	عدد الأشخاص	المدة باليوم	صلة القرابة / المهنة	الجنسية	جهة القدم	النوع
RAJENDIRAN VENGATACHALAM	1	سفرة واحدة - 90	فني كيميائي	الهند	نيودلهي	زيارة عمل
BALASUBRAMANIAN SRINIVASAN	1	سفرة واحدة - 90	فني كيميائي	الهند	نيودلهي	زيارة عمل



Transtrite

Technologies Solutions

03-02-2014

To,
Royal Embassy of Saudi Arabia,
New Delhi.
India.

Your Excellency,

M/s. TRANSTRITE TECHNOLOGIES SOLUTIONS CO.; is an export oriented unit, engaged in the development and export of personnel to the Middle East and other countries. We have been retained by our principals M/S. TECHNIP SAUDI ARABIA CO., to depute Engineer personnel to their company.


In this regard, we are deputing our Mechanical Engineer MR. ABRAHAM JEYARAJ GNANAPRAGASAM holding passport no. Z1818728, carry out pre-sales activities at their Riyadh Office.

MR. ABRAHAM JEYARAJ GNANAPRAGASAM is a confirmed employee of our company. His to and fro airfare and all related expenses will be borne by the company.

We request you to kindly issue him a Visit Visa and oblige. We would be glad to furnish any further information in this regard.

Thanking You,

Yours faithfully,
For, TRANSTRITE TECHNOLOGIES SOLUTIONS,


SHAHUL HAMEED
HR Division-Mumbai





Vadodara Chamber of Commerce & Industry

Email : vcci@vccivadodara.org
Website : www.vccivadodara.org

Ref: - VCCI/ VR/2013-14/238.

9th October, 2013

To,
The Counsellor General
Royal Embassy of Saudi Arabia
2-Pachchimi Marg, Vasant Vihar
New Delhi.

Dear Sir,

As per the mail dated 9th October '2013, received from M/s. Syguru Innovators Pvt. Ltd, 820 Siddharth Complex, R.C. Dutt Road, Alkapuri, Vadodara, Gujarat, India, their Ultrasound Inspector Mr. Munir Bharatkumar Chalishajar holder of Passport No. H – 0234864 is scheduled to visit Saudi Arabia for Business purpose.

The said company is our Member. We have no objection if a visa is issued to Mr. Munir Bharatkumar Chalishajar should all other statutory requirements be met.

Thanking you,

Yours faithfully,
For **Vadodara Chamber of Commerce & Industry**,

Avi Sabavala
President

Hemant Vadalia
Hon. Secretary

Avi Sabavala
President

Nilesh Shukla
Sr. Vice President

Naresh Vadodaria
Vice President

Hemant Vadalia
Hon. Secretary

Vinod Naik
Hon. Jt. Secretary

Jaykant Nanavati
Hon. Treasurer

Jatin Bhatt
Imm. Past President



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